



Bridal Questionnaire

Thank you for contacting Chef Fredy! We are dedicated to making your special day a beautiful and memorable one. To help in our efforts, please take a few minutes to tell us a little more about your event so we can design an evening that is customized to you!

Contact Information

Name of Bride:

Name of Groom:

Who is the best person to contact?

Contact Email:

Contact Phone Number:

Wedding Date:

Time & Length of Ceremony:

Location of Reception:

Time & Length of Reception:

Location of Ceremony:

Estimated Number of Guests:

Type of Reception:

- Plated Dinner
 Buffet Dinner
 Hors D'Oeuvres Only

- Food Stations
 Other. Please describe: _____

Style of Cuisine:

- American
 Asian
 Latin
 French

- Italian
 Mediterranean
 Southern. Please specify region _____
 Other. Please describe: _____

Will you have assigned seating?

Are you interested in serving late night snacks to your guests?

Would you like us to provide a "sweet table"?

Are you planning a cocktail hour with passed and/or stationary hors d'oeuvres before the meal is served?

Does your venue allow you to bring in your own alcohol?



Beverage Options (please check all that apply so we can rent the appropriate glassware):

- | | |
|---|---|
| <input type="checkbox"/> Full bar | <input type="checkbox"/> Champagne toast |
| <input type="checkbox"/> Champagne for entire night | <input type="checkbox"/> Partial Bar (beer and wine only) |
| <input type="checkbox"/> Non- alcoholic only | <input type="checkbox"/> Coffee Station |

Rental Needs (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> Dining Tables- Please specify: rounds, rectangles, or squares. | |
| <input type="checkbox"/> Dining Table Linens (please note any specific colors in mind) | |
| <input type="checkbox"/> Chairs | |
| <input type="checkbox"/> Full silverware/plateware package | |
| <input type="checkbox"/> Bar setup and glassware | |
| <input type="checkbox"/> Gift Table | <input type="checkbox"/> Gift Table Linen |
| <input type="checkbox"/> Bridal Cake Table | <input type="checkbox"/> Bridal Cake Table Linen |
| <input type="checkbox"/> Groom's Cake Table | <input type="checkbox"/> Groom's Cake Table Linen |
| <input type="checkbox"/> Place Card Table (for assigned seating) | <input type="checkbox"/> Place Card Table Linen |

Have you hired (or plan on hiring) a professional wedding coordinator? If not, we are happy to coordinate your event, but if you are, please provide us with their contact information:

How were you referred to Chef Fredy (if internet, please specify)?

Please tell us anything else you would like us to know about your evening (wedding colors, how formal you would like it to be, the timing of your event, special requests, etc):

Thank you for taking the time to fill this out. Please email this back to us or print out and fax to 312-850-9512. As soon as we hear back from you, we will put together a proposal based on what you are looking for so you can get a better idea of costs. By no means is the proposal written in stone, just think of it as a jumping off point that we can begin to work with. If you have any questions or concerns, please feel free to call us at 312-850-9511.

Thank you again for contacting us, we hope to be working with you soon!



Large Event Payment Information

Menu

- Menu prices are subject to change, however, all food and beverage prices are guaranteed 9 months prior to your event date.
- Please keep in mind that you are not limited to these menu selections. Our experienced Catering staff would be happy to custom design a menu based on your suggestions and wishes.
- All food must be purchased through Chef Fredy Cuisine, with the exception of the bridal and grooms cake. These may be brought in from any licensed bakery. Please ask your catering manager for recommendations.

Deposit and Payment

- Upon confirmation, an executed contract and initial deposit of 30% of the contracted minimum is required to confirm your event and to hold the date on a definite basis.
- 50% of the remaining balance is due 30 days prior to your event.
- All of your deposits are applied towards the estimated balance and are non-refundable.
- The full final balance will be due and payable seven business days prior to your event.

Guarantees

- An estimated number of guests attending your event is required at least 30 days prior to your event.
- The final guest count will be due 10 business days prior to your event.
- If event will have assigned seating, seating chart must be finalized and given to Chef Fredy Cuisine at least 10 business days in advance.
- Any additional changes made less than 7 business days prior to event cannot be guaranteed until approved by Catering Manager.
- In order to guarantee rentals, rental list must be finalized at least 30 business days prior to event.

Coordination

- Chef Fredy Cuisine will have a Catering Manager on hand the day of your event to assist with the catering and logistics of your event.
- For weddings, an Event Coordinator will be available to you in the months leading up to your wedding to assist with the planning and organization needed to make your wedding a successful and memorable event. Your coordinator will also be on hand the day of your event to assist with the timing, staff coordination, catering, and logistics of your event.

Event Staffing

- Chef Fredy Cuisine will assist in staffing your event as needed and will be dependent on menu, venue, and logistics.
- We will provide Servers, Bartenders, and Chefs at a four hour minimum.
- All service on Thanksgiving, Christmas Eve, Christmas, New Years Eve, & New Years Day is a premium rate, please inquire